

Committee: Board of Governors of the Guildhall School of Music & Drama	Date: 25/11/2019
Subject: Recruitment strategy for co-opted members	Public
Report of: Lynne Williams, Principal	For discussion and decision
Report author: Katharine Lewis, Secretary & Dean of Students	

Summary

The School's *Instrument and Articles of Government* require co-opted vacancies on the Board of Governors to be advertised.

To support this process a strategy document has been devised to ensure consistency across all co-opted vacancy recruitment and appointments. Attached to strategy are:

Appendix 1 – note concerning the process of elections for staff members of the Board (for completeness)

Appendix 2a – role descriptor for a co-opted member of the Board of Governors

Appendix 2b – role descriptor for a co-opted member of the Audit & Risk Management Committee

Appendix 3 – application form

Role descriptors for other membership categories will also be explored in due course.

The Governance & Effectiveness Committee considered the draft role descriptor (2a) at its meeting on 28 October 2019 and The Remuneration & Nominations Committee considered the strategy and attachments at its meeting on Monday 18 November 2019. Amendments from both meetings are incorporated including amendments to the role descriptor for the co-opted member of the Audit & Risk Management Committee which anticipate future adjustments to the Audit & Risk Management Committee's terms of reference.

Recommendation

Members are asked to approve the strategy for immediate adoption and the advertising of co-opted member vacancies.

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Secretary & Dean of Students

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